## Bloomsbury Central Baptist Church Privacy Notice for Members, Associate Members, and Regular Attendees

This notice relates to personal data which Bloomsbury Central Baptist Church ("the church") collects, holds, and processes because you are a member or an associate member of the church, or a regular attendee<sup>1</sup>.

The church requires this information to enable it, in pursuit of its purposes, to communicate with members, associate members, and regular attendees; to provide pastoral care; and to co-ordinate church activities. Additionally, the church needs to hold and use some information about members to facilitate proper church governance and to comply with charity law.

This is "special category" data as defined in data protection legislation because the fact of your membership of the church, or regular participation in services, reveals something about your religious beliefs.

It is lawful for the church to process this data because it has legitimate interests in communicating with you, providing pastoral care, and co-ordinating its activities; because it is a not-for-profit body with a religious aim, and you are a member or associate member or at least have regular contact with it in connection with its purposes, and it does not disclose this data to any outside party; and, in the case of members, because processing is necessary for compliance with regulatory obligations to which it is subject.

The church is the "data controller". Your personal data is recorded in the church's membership database; handled by individual members of church staff, trustees, and volunteers; and is shared fairly freely with other members, associate members, and regular attendees, for the purposes listed above. It is not disclosed outside the church.

The church will retain your data for so long as your relationship with it continues. The church is obliged to retain some information about any former member for at least ten years from the date on which that person ceased to be a member.

You have the right to see any data which the church holds about you. If you wish to exercise this right, please contact one of the officers. If any of that data is incorrect, you have the right to require the church to correct it.

If you have any concerns about the way in which the church is handling your personal data, please contact one of the officers. If your concerns are not satisfactorily addressed, you have the right to complain to the Information Commissioner's Office.

<sup>&</sup>lt;sup>1</sup> Associate membership is defined in the church's constitution. A "regular attendee" is a person who is not a member or an associate member and who regularly participates in at least one of the church's regular and overtly Christian activities – e.g., the Sunday morning service, Studio Church, or Exchange.